

# NCSJAC EVALUATION OF REGISTERED APPRENTICE

## First through Fourth Period Chainman/Rodman Work Processes

NAME:

CIRCLE PERIOD: 1 2 3 4

MONTH/YR:

*This evaluation is not designed to be used by itself, but will be added to other reports, grades, records, etc., in order to furnish the Joint Apprenticeship Committee with as broad an appraisal as possible. Independent evaluations from more than one person, with personal knowledge and experience with the apprentice, will develop the most meaningful non-discriminatory report. Please bear in mind an apprentice does not possess all the knowledge or skill of a seasoned journey person.*

**COMMENTS SHOULD REFLECT ATTAINMENT OF NECESSARY SKILLS AND ATTITUDES APPROPRIATE TO THE APPRENTICE PERIOD OF TRAINING**

APPRENTICE EVALUATION					ON-THE-JOB WORK TRAINING PROCESSES	
PLEASE COMPLETE BOTH COLUMNS						
<b>REPORTS FOR WORK ON TIME:</b>					<b>PLEASE CHECK ALL THAT APPLY FOR THE EVALUATION PERIOD</b>	
Poor	Below Average	Average	Above Average	Superior	USE AND CARE FOR HAND TOOLS	
<b>REPORTS FOR WORK REGULARLY:</b>					USE AND CARE FOR SURVEY HAND TOOLS	
Poor	Below Average	Average	Above Average	Superior	(OTHER THAN SURVEY EQUIPMENT)	
<b>WORKS WELL WITH OTHERS:</b>					USE AND CARE FOR RODS, CHAINS AND RELATED EQUIPMENT	
Poor	Below Average	Average	Above Average	Superior		
<b>CARRIES OUT INSTRUCTIONS:</b>					HAND SIGNALS	
Poor	Below Average	Average	Above Average	Superior		
<b>LEARNS NEW TASK QUICKLY:</b>					HUBS, REFERENCE POINTS AND MONUMENTS	
Poor	Below Average	Average	Above Average	Superior		
<b>APPLIES INITIATIVE:</b>					BENCH MARKS AND TURNING POINTS	
Poor	Below Average	Average	Above Average	Superior		
<b>ACCOMPLISHES TASKS QUICKLY:</b>					MARKER STAKES	
Poor	Below Average	Average	Above Average	Superior		
<b>SKILLS REFLECT PERIOD OF TRAINING:</b>					FIRST AID AND SAFETY MEASURES	
Poor	Below Average	Average	Above Average	Superior		

COMMENTS:

FIRM NAME:

PHONE:

SUPERVISOR:

DATE:

The NCSJAC requests that this apprentice evaluation be completed monthly for all first through fourth period apprentices in your employ.

# NCSJAC EVALUATION OF REGISTERED APPRENTICE FORM

## CHIEF OF PARTY WORK PROCESSES: 5TH - 8TH PERIOD

PLEASE COPY THIS FORM AS NEEDED - PLEASE COMPLETE BOTH COLUMNS

NAME:

CIRCLE PERIOD: 5 6 7 8

MONTH/YR:

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COMMENTS SHOULD REFLECT ATTAINMENT OF NECESSARY SKILLS AND ATTITUDES APPROPRIATE TO THE APPRENTICE PERIOD OF TRAINING

1. APPRENTICE EVALUATION:					2. ON-THE-JOB WORK TRAINING PROCESSES:	
REPORTS FOR WORK ON TIME:					PLEASE CHECK ALL THAT APPLY FOR THE SPECIFIED TIME PERIOD	
Superior	Above Average	Average	Below Average	Poor	CALCULATIONS	
REPORTS FOR WORK REGULARLY:					REDUCTIONS	
Superior	Above Average	Average	Below Average	Poor		
WORKS WELL WITH OTHERS:					CONVERSIONS	
Superior	Above Average	Average	Below Average	Poor		
CARRIES OUT INSTRUCTIONS:					MAPS	
Superior	Above Average	Average	Below Average	Poor		
LEARNS NEW TASK QUICKLY:					PLANS	
Superior	Above Average	Average	Below Average	Poor		
APPLIES INITIATIVE:					RECORD KEEPING	
Superior	Above Average	Average	Below Average	Poor		
ACCOMPLISHES TASK QUICKLY:					JOB ANALYSIS FOR EFFICIENT FIELD PROCEDURES	
Superior	Above Average	Average	Below Average	Poor		
SKILLS REFLECT PERIOD OF TRAINING:					SAFETY MEASURES	
Superior	Above Average	Average	Below Average	Poor		
					USE AND CARE OF SURVEY INSTRUMENTS	
					USE AND CARE OF LEVELS	
					USE AND CARE OF ALIDADES & OTHER INSTRUMENTS	
					NOTES AND SKETCHES	

FIRM NAME: \_\_\_\_\_ SUPERVISOR: \_\_\_\_\_ PHONE: \_\_\_\_\_ DATE: \_\_\_\_\_

COMMENTS:

The Apprentice Evaluation Form Must Be Filled Out For Every Month In Which A First thru Eighth Period Apprentice Is Employed.  
This Form Is Due In The NCSJAC Office By The 25th Of The Month Following The Month In Which The Work Is Performed.